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Circular 2 of 2010

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10 January 2010

### FINANCIAL ARRANGEMENTS

Please take note that it was decided at the TBASA Management Committee meeting on 24 November 2009 that all Regional Associations **MUST** amend their bank account signing rights by 30 January 2010 to have **AT LEAST** two signatories to sign for outgoing monies.

Once this is done, you need to inform the TBASA Secretary who the two signatories on your bank account are.

The acceptable good governance norm is three signatories with at least two signing at one time and where possible all Regional Associations should rather implement this.

This directive has become necessary due to problems TBASA has become aware of and needs to be implemented without delay.

Additional Financial procedures for all affiliated members will be circulated after the TBASA Management Committee meeting of the 21<sup>st</sup> of January 2010.

Affiliated to:



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